



निबन्धक कार्यालय / कुलसचिव कार्यालय / Office of the Registrar
भारतीय प्रकौशल विज्ञान एवं प्रयुक्तिविद्या प्रतिष्ठान, शिवपुर
भारतीय अभियांत्रिकी विज्ञान एवं प्रौद्योगिकी संस्थान, शिवपुर
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR

ভারত সরকারের শিক্ষা মন্ত্রকের অধীনে একটি জাতীয় গুরুত্বপূর্ণ প্রতিষ্ঠান / भारत सरकार के शिक्षा मंत्रालय के अंतर्गत राष्ट्रीय महत्व का संस्थान / An Institute of National Importance under MoE, Government of India

Order No. RDO/269 /26
Dated: March 13, 2026

ORDER

The undersigned is directed to inform that the Director has been pleased to approve the In-house training programme for the employees of the Institute through C&AG Office in 3 slots, which are as follows:

Sl. No.	Topics	Date & Time	Venue
01.	Establishment related matter like Pay fixation, Service Continuation, Counting of past service and other service-related matters, etc.	16/03/2026 From 10.30 a.m. To 05.00 p.m.	Seminar Hall of E & T.C. Engg. Department
02.	Rules of LTC, TA/DA, CTG, CCS Pension Rules, NPS, etc.	17/03/2026 From 10.30 a.m. To 05.00 p.m.	Alumni Seminar Hall
03.	GFR-2017, Manual for Procurement of Goods	18/03/2026 From 10.30 a.m. To 05.00 p.m.	Alumni Seminar Hall

Participants, nominated by the Departments/Schools/Centres/Sections, are requested to attend the said training programme as per above mentioned schedule. Institute is also arranging Live Streaming of the lecture session, so that other stakeholders can also participate through online.

This is issued with the approval of the competent authority.


Registrar

To

- 1) Mr. Alok Kumar Maity, Joint Registrar (Finance)
- 2) Mr. Lakhi Kanto Gorai, Deputy Registrar (IA)

Copy forwarded for information to:-

- 1) The Director
- 2) All Deans/Associate Deans - requested to inform the concerned faculty/staff members under his/her control
- 3) All Heads of the Departments/Schools/Centres- requested to inform the concerned faculty/staff members under his/her control
- 4) Deputy Registrar (Estab.-I) - requested to inform the staff members under his control
- 5) Deputy Registrar (Estab.-II) - requested to inform the staff members under his control
- 6) Assistant Registrar (Accounts) - requested to inform the staff members under his control
- 7) Assistant Registrar (S&P) - requested to inform the staff members under his control
- 8) PS to the Director
- 9) PS to the Registrar
- 10) Office File
- 11) Institute Website

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